



APS 5-6 High Performance & Leadership Workshop

Develop and refine core skills and key leadership capability to achieve success and excel in APS 5-6 level roles and beyond

EXPLORE

- Identifying and developing your capabilities as a confident and successful Public Sector leader
- Building productive relationships and leading proficient and capable teams
- Leveraging your emotional intelligence to advance as a leader
- Practical, autonomous and effective decision making processes
- Career planning and pathways in APS roles
- Driving strategic change and management to improve procedures and meet agency goals
- Developing and maintaining internal and external stakeholder engagement
- Strategies to identify problems and implement effective problem solving solutions
- Implementing agile and effective change management strategies

EXPERT FACILITATOR



> **Kim Vella**
Founder and Principal Executive Coach
Kim Vella Coaching



12 & 13 July 2017
Cliftons Melbourne



SPECIAL DISCOUNT

Members of APO receive a special 10% discount off standard rates!



Phone: +61 2 8239 9711



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Booking Code - Q

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APS 5-6 High Performance & Leadership Workshop

BACKGROUND

Due to new strategic directions and ongoing transformational change occurring within the Australian Public Service, there is now an enhanced focus and greater need for more effective leadership performance across all levels. Public Sector leaders are now required to undertake work of a more complex nature, operating in a more autonomous and strategic manner. As such, emerging leaders eager to take their career to the next level must be better equipped with the appropriate tools and strategies in order to achieve success. This is particularly at the APS 5-6 banded level, which increasingly requires greater strategic awareness and effective engagement with senior leadership.

Aimed at APS 5-6 level officers and management, this two day workshop will provide an opportunity to advance core skills and explore the emerging leadership capabilities required for effective APS 5-6 level management. It will explore the core attributes required for successful leadership within the Australian Public Service and will delve into the practical strategies relating to leading productive teams, improve decision making, apply strategic management thinking and develop key skills of stakeholder engagement and communication. These areas are of increasing importance for APS 5-6 level management leaders to perform at a higher level and to reach their full leadership potential.

This interactive workshop will provide participants with a unique professional development opportunity to enhance and refine a solid toolkit in order to achieve leadership goals. It is ideal for career driven individuals who aim to unlock their potential advance their career within the Australian Public Service.

TRAINING DELIVERY AND PRE-COURSE QUESTIONNAIRE

This workshop will be delivered using a three tiered approach. The structure of each session is as follows:

1. Technical overview and review of research into the topic area under discussion
2. Practical application of management principles in the review of case studies, worked examples and interactive exercises
3. Discussion of outcomes and implementation issues

Workshop participants will have the opportunity to include comments and questions about issues outlined in the program by way of a pre-course questionnaire. This feedback will enable the course facilitator to adjust content accordingly. The workshop has limited places to allow for customisation, greater interactivity and for individual concerns to be addressed.

INTRODUCING YOUR FACILITATOR



Kim Vella

Founder and Principal Executive Coach
Kim Vella Coaching

A highly qualified and experienced leader, coach and mentor, Kim Vella brings first-hand insight into what it takes to make deliberate choices to achieve key career goals. With over two decades experience leading people and governance across the Australian Public Service, and at the Australian National University, her reputation for untangling crisis situations is just as notable as her trademark laugh.

What you see is what you get with Kim – and that is why her clients love working with her. There is no corporate persona, just a personable executive coach who engages and empowers talented leaders to break through the “inner game” – self-sabotage and self-limiting thoughts.

For Queensland-born, Canberra-based Kim, the sweet spot is to be able to turn a client’s “I can’t” into “I can” by helping them find the answers for within. Kim combines effective coaching with an empathetic ear.

Charismatic yet calm, Kim knows every one of us just wants to be heard.

Kim’s qualifications:

- PhD (Sociology), Australian National University (ANU)
- Executive Master of Public Administration, ANU and the Australian and New Zealand School of Government
- Bachelor of Arts (First Class Honours: Sociology), James Cook University
- Diploma Workplace and Business Coaching

IN-HOUSE TRAINING AVAILABLE



Do you have a team of ten or more people requiring this training? If so, it may be more cost effective for Liquid Learning to bring the training to you. Contact us to discuss your needs today.

WHO WILL ATTEND

Aspiring, emerging and existing leaders across all disciplines and departments throughout the Public Sector, including:

- APS 5
- APS 6
- Officers
- Senior Officers
- Principal Officers
- Managers
- Team Leaders
- Advisors
- Senior Advisors



VALUE PLUS DISCOUNT

Receive \$350 off registration if you register and pay by 20 February 2017



SUPER SAVER DISCOUNT

Receive \$250 off registration if you register and pay by 27 March 2017

Day One

Personal Leadership Values

- The capabilities, attributes and skills of an effective leader
- Identifying your core values and goals as a leader
- Advocating your value as a leader
- Shaping your leadership brand

Leading and Managing Productive Teams

- Maintaining team cohesion and building productive relationships
- Understanding the differences between technical management and people leadership
- Leveraging your own leadership skills to better motivate and engage your team
- Building team capacity through coaching and performance feedback

Emotional Intelligence

- Evaluating your EQ level and identifying opportunities for further growth and leadership development
- Understanding your EQ and its impact on the way you are perceived as a leader
- Leveraging your emotional intelligence in the workplace
- Embracing qualities of empathy and understanding to become a better leader

Effective and Practical Decision-making

- Making autonomous and independent decisions
- Drawing on your experience, knowledge and judgement to make better decisions
- Dealing with complex issues - making the 'right' decision

Day Two

Successful Change and Strategic Management

- Setting achievable, manageable and measurable goals
- Problem identification and problem solving strategies
- Supporting and influencing stakeholders through change
- Leadership styles that drive effective transformation and change

Developing Resilience to Thrive in Times of Change

- Effectively managing change and uncertainty in the workplace
- Identifying and monitoring changes that impact your work environment
- Supporting your team, organisation and stakeholders through change
- Implementing policies and procedures that reflect and embrace change

Stakeholder Engagement and Management

- Managing stakeholder relationships to achieve agency goals
- Identifying and meeting stakeholder needs and expectations
- Developing effective relationships with stakeholders
- Maintaining strong internal and external networks

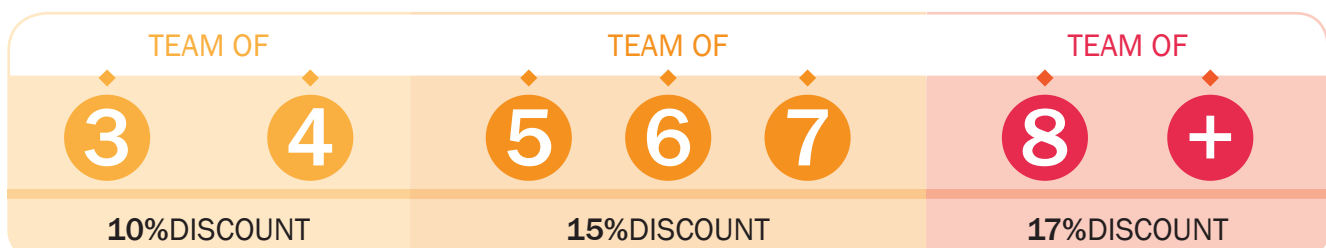
Key Approaches for APS Leaders to Develop Confidence in their Capabilities

- Being an authentic leader and communicator
- Trusting your initiative and judgement
- Planning and committing to actions that will lead to success
- Embracing resilience and flexibility as key leadership skills

WORKSHOP SCHEDULE

- 8.30 - 9.00 Registration
- 9.00 - 10.40 Session One
- 10.40 - 11.00 Morning Tea
- 11.00 - 12.30 Session Two
- 12.30 - 1.30 Lunch
- 1.30 - 3.00 Session Three
- 3.00 - 3.20 Afternoon Tea
- 3.20 - 4.30 Session Four
- 4.30 Close of Workshop

TEAM BOOKINGS AVAILABLE



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Registration Information

Organisation Name			
Address		Suburb	State
Postcode			
Booking Contact Information			
Title	Full Name	Position	
Email	Phone		



Delegate Information

#	Title	Full Name or TBA	Position	Email
1				
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Your Investment

No. #	Options (per person)	Standard Rate	Early Bird Rate*	Super Saver Rate**	Value Plus Rate***	TOTAL incl GST
<input type="checkbox"/>	Workshop	\$2595 + GST = (\$2854.50)	\$2445 + GST = (\$2669.50)	\$2345 + GST = (\$2579.50)	\$2245 + GST = (\$2469.50)	<input type="text"/>
* Receive \$150 off registration if you register and pay by 8 May 2017						
** Receive \$250 off registration if you register and pay by 27 March 2017						
*** Receive \$350 off registration if you register and pay by 20 February 2017						

All Prices listed in Australian Dollars

	Group Discounts Available:	10% off Standard Rate Team of 3 - 4	15% off Standard Rate Team of 5 - 7	17% off Standard Rate Team of 8 +
	In-house Training Available:	Do you have a team of ten or more people requiring this training? If so, it may be more cost effective for Liquid Learning to bring the training to you. Contact us to discuss your needs today.		

Conditions: Group Discounts apply for bookings made simultaneously. Only one discount applies. Group discounts apply to standard rates only. Group discounts are not applicable to Value Plus, Super Saver and Early Bird rates. Discounts cannot be applied retrospectively and must be claimed at the time of booking. Liquid Learning Group reserves the right to have sole discretion on an organisation's eligibility for discounts.

Note: Course materials, refreshments & lunches are included. Travel and accommodation are NOT included. Registration Options are per person only.



Payment Details

Please Note: Payment is required prior to attending this event.

<input type="checkbox"/> Credit Card	Credit Card Details - Please charge my credit card for this registration: Card Type <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	Electronic Funds Transfer (EFT) Please transfer funds directly to: Westpac Account Name: Liquid Learning Group Pty Ltd BSB: 032 002 Account No: 407 273 SWIFT Code: WPACAU2S
<input type="checkbox"/> Cheque (payable to Liquid Learning Group Pty Ltd)	Note: 2% surcharge applies to American Express payments	Amount <input type="text"/>
<input type="checkbox"/> Electronic Funds Transfer	Card Number <input type="text"/> Expiry <input type="text"/> / <input type="text"/>	
<input type="checkbox"/> Please invoice me: Purchase Order No. # <input type="text"/>	Full Name as on card	Please quote ref APSW0717A and registrant name
	Cardholder's Contact Number	
	Signature X	



Authority

Authorising Manager's Details: This registration is invalid without a signature.

Name	Position	Signature	Date
		X	

Email this form to: registration@liquidlearning.com.au or Call us on: +61 2 8239 9711

Registration Policy

If you are unable to attend this event, you may send a substitute delegate in your place at no additional cost. Please advise us of any substitutions as soon as possible. Alternatively, you may transfer your registration to another event run by Liquid Learning Group Pty Ltd. A 10% service fee may apply. Should you wish to cancel your registration, please notify us in writing as soon as possible and a credit note will be issued valid for use towards any future event held by Liquid Learning Group Pty Ltd in the twelve months following date of issuance. Cancellation notifications received less than 14 days from the event running will receive a credit note to the value of the registration fee less a service fee of \$400 plus GST. Liquid Learning Group Pty Ltd does not provide refunds for cancellation. The prices above are based on one person per registration. It is not possible for multiple people to attend within any day of the event on a single registration. Split tickets, i.e. a different person attending each day of the event, can be arranged. A fee will apply. Please call us for details.

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